



# New Creation Builders

17809 Clark Avenue  
Bellflower, CA 90706  
tel: (562) 804-0478  
fax: (562) 804-0488

## ATTACHMENT 1 New Creation Company

### CONTRACT REQUIREMENTS

#### **A. Requirements for All Projects** (Public & Private)

1. Copy of Contractor's License Card
2. Taxpayer Identification Number Form (W-9)
3. Insurance Certificates
  - General Liability Requirements
    - . \$2,000,000 General Aggregate limit with \$1,000,000 each occurrence
    - i. New Creation Builders should be named as Certificate Holder
    - ii. Additional Insured: New Creation Builders, its Officers, Directors, Agents & Employees and Project Owner are to be included as additional insured
    - iii. Additional Insured Endorsement MUST BE ATTACHED WITH CERTIFICATE
    - iv. Waiver of Subrogation MUST BE ATTACHED WITH CERTIFICATE
    - v. Include Project Name, Number and Address or "All Operations" is acceptable
  - Workers Compensation
    - . New Creation Builders should be named as Certificate Holder
    - i. Waiver of Subrogation MUST BE ATTACHED WITH CERTIFICATE
    - ii. Include Project Name, Number and Address or "All Operations" is acceptable
4. Invoice & Releases

#### **B. Additional Requirements for All Public Jobs**

1. Labor Compliance Requirements
  - a. DIR Registration
  - b. Certified Payroll Report - submission to DIR plus
    - \* Upload in LCP Tracker for LA County DPW and Parks projects
    - \* email Paper Payroll to NCB for all other Government agencies projects
  - c. State Required Forms
    - \* upload in LCP Tracker for LA County DPW and Parks projects
    - \* email to NCB for all other Government agencies projects
      - i. Public Works Contract Award Information (DAS 140)
      - ii. Request for Dispatch of an Apprentice (DAS 142)
      - iii. Fringe Benefit Statement
      - iv. Proof of Fringe Benefit Payment (Union Trustee Report or Training Fund Contribution)
      - v. Public Works Affidavit - Notarized

#### **C. Additional Requirements for LA County DPW and Parks & Rec. Projects only**

LCP Tracker Upload Requirements:

- a. Core Workforce Table
- b. LCP Checklist

CCCS-ISD Requirements or EO/AA Forms for individual contracts of \$2,500 or once a net total of all contract amounts reach 10k/per calendar year

- a. Contractor's Notification of Subcontracts Awarded
- b. Notice of Equal Employment Opportunity
- c. Contractor's List of Federal and Non-Federal Work in Bid Condition Area
- d. Employment Utilization Report
- e. Certification of Non-Segregated Facilities
- f. Contractor Good Faith Efforts
- g. Certification with Regard to the Performance of Previous Contracts (*for Federal funded contracts only*)

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Contractor's Initials

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Subcontractor's Initials